



## HIRING OF CHIEF EXECUTIVE OFFICER (CEO)

NATIONAL INFORMATION TECHNOLOGY BOARD (NITB)  
MINISTRY OF INFORMATION TECHNOLOGY & TELECOMMUNICATION  
GOVERNMENT OF PAKISTAN

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The National Information Technology Board (NITB), a statutory organization under the Ministry of Information Technology and Telecommunication (MoITT), invites applications from highly qualified, dynamic, and experienced professionals for the position of Chief Executive Officer (CEO) on a contract basis.

### POSITION DETAILS

Position	Chief Executive Officer (CEO)
Qualification	<ul style="list-style-type: none"><li>• Minimum 18 years of education in Information and Communication Technology (ICT) from an HEC-recognized institution/university.</li><li>• Foreign degree will be given preference.</li></ul>
Experience	<ul style="list-style-type: none"><li>• At least 10 years of progressive professional experience overseeing large-scale ICT development initiatives, including a minimum of 2 years focused on ICT policy formulation.</li><li>• Comprehensive understanding of government processes.</li><li>• Proven integrity and leadership, with a track record of successfully managing ICT organization /department/wing in either the public or private sector.</li></ul>
Key Competencies	Proven integrity, visionary leadership, strong administrative and financial acumen, and capacity to lead digital transformation along with clear understanding of government policies, rules, regulations, SOP's
Age Limit	Not more than 62 years on the date of appointment.

The detailed Terms of Reference (ToRs) including job description and responsibilities are available at <https://moitt.gov.pk>, <https://nitb.gov.pk>. Interested candidates are encouraged to apply through the National Jobs Portal at <https://njp.gov.pk> within 15 days of the publication of this advertisement. Only shortlisted candidates will be contacted for an interview.

**Deputy Director (Admin)**  
**National Information Technology Board (NITB)**

## TERMS OF REFERENCE

### 1. BACKGROUND

The National Information Technology Board (NITB) is a federal entity established under the NITB Act, 2022, mandated to drive Pakistan's digital transformation agenda. Operating under the Ministry of IT & Telecom, NITB has implemented over 500+ digital initiatives across G2G, G2B, and G2C domains, enabling innovation, efficiency, and transparency in government operations. NITB leverages emerging technologies to improve governance, public service delivery, and institutional capacity building. It serves as a technology enabler for federal organizations in achieving digital governance objectives.

### 2. OBJECTIVE OF THE POSITION

The Chief Executive Officer (CEO) will provide visionary leadership and strategic oversight to NITB's operations, ensuring alignment with national ICT goals and effective execution of the organization's mandate. The CEO must be an eminent ICT professional with demonstrated expertise in project execution and policy formulation and government procedures/Sops.

### 3. JOB DESCRIPTION / SCOPE OF WORK

- Exercising administrative control over the day-to-day operations of the Board.
- Leading the execution of decisions and directives of the Governing Board.
- Managing the organizational structure to achieve NITB's strategic objectives.
- Providing visionary leadership for digital innovation, ICT infrastructure, and e-governance initiatives.
- Developing and executing ICT strategies, policies, and frameworks for federal digitization programs.
- Overseeing ICT project planning, implementation, monitoring, and evaluation using industry-standard tools and methodologies.
- Engaging with public and private sector stakeholders, including international and local enterprises.
- Identifying and integrating emerging technologies to enhance digital service delivery.
- Ensuring adherence to technology standards, best practices, and data protection protocols.
- Leading high-impact, cross-functional teams and fostering a culture of innovation.
- Representing at national and international forums.
- Evaluating and recommending technological solutions for government needs.
- Providing performance feedback and aligning teams with national digital goals.
- Delivering measurable results under challenging conditions.

### 4. REQUIRED COMPETENCIES

In-depth knowledge of ICT ecosystems, government digital transformation frameworks, policy formulation, public sector processes, and technology governance. Candidates must demonstrate a proven track record in designing and implementing ICT policies, along with hands-on experience in institutional transformation through technology. Preference will be given to individuals who have successfully evaluated and deployed innovative, cutting-edge solutions that drive sustainable digital progress within the public sector.

## **5. TENURE OF APPOINTMENT**

The Chief Executive Officer shall be appointed by the Federal Government, on the recommendation of the NITB Board, for a term of three (03) years extendable for a similar term of terms.

## **6. SALARY PACKAGE**

The salary and benefits will be determined by the Board, commensurate with the candidate's experience and qualifications.

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